

REGENCY HOUSE OF PORT CHARLOTTE, A CONDOMINIUM, INC  
APPLICATION FOR PURCHASE

**APPLICATION MUST BE SUBMITTED A MINIMUM OF 20 DAYS PRIOR  
TO THE CLOSING TO OBTAIN A CERTIFICATE OF APPROVAL  
(REQUIRED TO COMPLETE SALE)  
\*\*\*\*\*THERE WILL BE NO EXCEPTIONS TO THIS RULE\*\*\*\*\***

PLEASE SUBMIT THIS COMPLETED APPLICATION WITH **\$100.00 (NONREFUNDABLE) APPLICATION FEE** TO THE ATTENTION OF THE BOARD OF DIRECTORS REGENCY HOUSE c/o MANAGER'S OFFICE 6210 SCOTT STREET #214 PUNTA GORDA, FL 33950. THERE IS ALSO A **\$40.00 (NONREFUNDABLE) FEE** FOR THE BACKGROUND CHECK. THIS PAYMENT SHOULD BE MADE TO PALMER PROPERTY MANAGEMENT. IF YOU SCAN THIS COMPLETED APPLICATION TO PPM@MYPPM.NET PLEASE INCLUDE A COLOR COPY OF YOUR GOVERNMENT ISSUED ID.

DATE APPLICATION SUBMITTED TO MANAGER'S OFFICE \_\_\_\_ / \_\_\_\_ / \_\_\_\_ VERIFIED BY (INITIALS).

I INTEND TO PURCHASE UNIT # \_\_\_\_ OF THE REGENCY HOUSE OF PORT CHARLOTTE A CONDOMINIUM INC. LOCATED AT 2300 AARON STREET, PORT CHARLOTTE FL 33952. I REPRESENT THAT THE FOLLOWING INFORMATION IS FACTUAL AND TRUE. I AM AWARE THAT ANY FALSIFICATION OR MISREPRESENTATION OF THE FACTS IN THIS APPLICATION CAN RESULT IN THE REJECTION OF THIS APPLICATION OR CONSTITUTE GROUNDS FOR THE ASSOCIATION TO VOID ANY APPROVAL THAT MAY BE GRANTED.

I ALSO CONSENT AND ACKNOWLEDGE THAT YOU MAY MAKE FURTHER INQUIRY CONCERNING THIS APPLICATION PARTICULARLY OF THE REFERENCES GIVEN BELOW AND CREDIT STANDING. IN THIS REGARD PURSUANT TO THE FAIR CREDIT REPORTING ACT, 1681 AT SEC. THE ASSOCIATION MAY OBTAIN A CREDIT REPORT ON THE APPLICANT(S) REFERENCED BELOW. THAT IS BY SIGNING THIS APPLICATION, YOU CONSENT TO THE ASSOCIATION OBTAINING A CREDIT REPORT AND CONSIDERING IT IN CONNECTION WITH YOUR APPLICATION. EVERY EFFORT SHALL BE MADE BY THE ASSOCIATION TO MAINTAIN THE CONFIDENTIALITY OF SUCH REPORT, HOWEVER, BY SIGNING THE APPLICATION YOU HEREBY WAIVE AND HOLD THE ASSOCIATION HARMLESS OF ANY CLAIM, ACTION OR SUIT REGARDING USE OF CREDIT REPORT.

I UNDERSTAND THAT THE ASSOCIATION MAY, PURSUANT TO SECTION 9439953, FLORIDA STATUTES, OBTAIN A CRIMINAL HISTORY INFORMATION OF THE APPLICANT(S) SIGNING THIS APPLICATION THE APPLICANT(S) HEREBY CONSENT TO THE ASSOCIATION OBTAINING A CRIMINAL HISTORY INFORMATION AND CONSIDERING IT IN CONNECTION THE APPLICATION. EVERY EFFORT SHALL BE MADE BY THE ASSOCIATION TO MAINTAIN THE CONFIDENTIALITY OF THE REPORT, HOWEVER BY SIGNING THE APPLICATION YOU HEREBY WAIVE AND HOLD THE ASSOCIATION HARMLESS OF ANY CLAIM, ACTION, OR SUIT REGARDING USE OF CRIMINAL HISTORY INFORMATION.

ADDITIONALLY, I HAVE READ AND AGREED TO BE BOUND BY THE DECLARATION, ARTICLES OF INCORPORATION, BY-LAWS, AND RULES AND REGULATIONS OF THE ASSOCIATION WHICH GOVERN THE HOUSE IN WHICH THE UNIT TO BE PURCHASED IS LOCATED, COPIES OF WHICH DOCUMENTS HAVE BEEN FURNISHED TO ME BY THE OWNER. IN THIS REGARD I UNDERSTAND:

\*\*NO ANIMALS OR PETS OF ANY KIND SHALL BE ALLOWED IN ANY UNIT OR ON THE PROPERTY OF THE CONDOMINIUM.  
\*\*NO PERSON UNDER THE AGE OF 18 CAN OCCUPY A UNIT FOR MORE THAN (30) THIRTY DAYS.  
\*\*NO CONDOMINIUM CAN BE RENTED FOR A PERIOD LESS THAN (3) THREE MONTHS AND MUST BE FOR ONE SINGLE FAMILY.  
\*\*NO UNIT CAN BE SUBLICENSED WITHOUT APPROVAL OF THE UNIT OWNER AND THE BOARD OF DIRECTORS.  
\*\*NO UNIT OWNER MAY LEASE HIS OR HER UNIT FOR A PERIOD OF (2) TWO YEARS AFTER TAKING TITLE TO A UNIT. AFTER THE EXPIRATION OF THIS TWO-YEAR PERIOD A UNIT OWNER MAY LEASE THEIR UNIT IN ACCORDANCE WITH PROVISIONS ELSEWHERE, THE TWO-YEAR WAITING PERIOD SHALL NOT APPLY IN SITUATIONS WHERE TITLE TO A UNIT PASSES THROUGH INHERITANCE.  
\*\*ONLY (2) TWO PERMANENT PEOPLE IN A ONE BEDROOM UNIT AND (4) FOUR PERMANENT PEOPLE IN TWO BEDROOM UNIT.  
\*\*REGENCY HOUSE OF PORT CHARLOTTE A CONDOMINIUM, INC. IS A HOUSING FACILITY FOR OLDER PERSONS AND AT LEAST ONE OCCUPANT MUST BE 55 YEARS OF AGE OR OLDER.

FINALLY, I UNDERSTAND THAT THE CURRENT ILLEGAL ABUSE OR ADDICTION TO A CONTROLLED SUBSTANCE, OR CONVICTION OF THE ILLEGAL MANUFACTURE OR DISTRIBUTION OF A CONTROLLED SUBSTANCE ( AS "CONTROLLED SUBSTANCE IS DEFINED IN THE FEDERAL CONTROLLED SUBSTANCE ACT), PROVIDES CASE TO THE ASSOCIATION TO REJECT THIS APPLICATION OR TO TERMINATE THE OWNERSHIP OF THE UNIT UNDER APPROPRIATE CIRCUMSTANCES. MOREOVER, I UNDERSTAND THAT THE ASSOCIATION IS ENTITLED TO REJECT THIS APPLICATION IN REGARD TO ANY APPLICANT WHOSE RESIDENCE WOULD CONSTITUTE A DIRECT THREAT TO THE HEALTH OR SAFETY OF OTHER RESIDENTS AT CHARLOTTE SQUARE CONDOMINIUMS OR WHOSE RESIDENCE WOULD RESULT IN THE SUBSTANTIAL PHYSICAL DAMAGE TO THE PROPERTY OF OTHER RESIDENTS OR THE CHARLOTTE SQUARE CONDOMINIUMS.

CURRENT OWNER(S) NAME \_\_\_\_\_

APPLICANT(S) NAME \_\_\_\_\_

APPLICANT OCCUPATION \_\_\_\_\_ HOW LONG \_\_\_\_\_

FULL NAME OF SPOUSE OR CO-APPLICANT \_\_\_\_\_

CO-APPLICANT OCCUPATION \_\_\_\_\_ HOW LONG \_\_\_\_\_

APPLICANT(S) CURRENT ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE \_\_\_\_\_

IF PRESENT RESIDENCE OR ANY PREVIOUS RESIDENCE IS A CONDOMINIUM CO-OPERATIVE OR IS SUBJECT TO REGULATIONS BY HOMEOWNER'S ASSOCIATION:

NAME AND ADDRESS OF ASSOCIATION \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE \_\_\_\_\_

IF PRESENT RESIDENCE IS A RENTAL:

NAME AND ADDRESS OF LANDLORD \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE \_\_\_\_\_

NAMES AND ADDRESS OF APPLICANT(S) EMPLOYER(S) DURING THE THREE YEARS PRIOR TO THE DATE OF THIS APPLICATION AND THE DATES OF EMPLOYMENT. BEGIN WITH THE PRESENT EMPLOYER

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

PLEASE STATE NAME, AGE, AND RELATIONSHIP OF ALL PERSONS WHO WILL BE PERMANENTLY OCCUPYING THE UNIT.

NAME \_\_\_\_\_ AGE \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

PLEASE PROVIDE TWO (2) PERSONAL REFERENCES (LOCAL, IF AVAILABLE)

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

IF PURCHASING, I INTEND TO: (CHECK ONE)

PERSONALLY RESIDE FULL-TIME

PERSONALLY RESIDE PART-TIME

LEASE- SEE \*RESTRICTIONS\*

PERSON TO NOTIFY IN AN EMERGENCY

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

MANUFACTURER, MODEL, AND YEAR OF AUTOMOBILE(S)

CAR NO. \_\_\_\_\_ STATE/LICENSE NUMBER \_\_\_\_\_

CAR NO. \_\_\_\_\_ STATE/LICENSE NUMBER \_\_\_\_\_

NAME AND PHONE NUMBER OF REAL-ESTATE AGENT HANDLING THIS TRANSACTION

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

NAME AND ADDRESS FOR ACCEPTANCE OR REJECTION OF THIS APPLICATION:

(TITLE COMPANY OR ATTORNEY HANDLING CLOSING)

NAME OF TITLE COMPANY OR ATTORNEY \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE \_\_\_\_\_

DATE OF CLOSING MONTH \_\_\_\_\_ DAY \_\_\_\_\_ YEAR \_\_\_\_\_

I UNDERSTAND THAT UPON RECEIPT OF A TOTALLY COMPLETED APPLICATION (INCLUDING SALES CONTRACT/LEASE ACCEPTABLE TO THE ASSOCIATION AND OTHER REQUIRED MATERIALS) THE ASSOCIATION HAS TWENTY (20) DAYS WITHIN WHICH TO ACCEPT OR REJECT THE APPLICATION.

I UNDERSTAND THAT ANY VIOLATION OF THE TERMS, PROVISIONS, CONDITIONS, AND COVENANTS OF THE CONDOMINIUM'S DOCUMENTS PROVIDES CAUSE FOR PURSUIT OF REMEDIES THERIN PROVIDED OR TERMINATION OF THE OWNERSHIP OR LEASEHOLD UNDER APPROPRIATE CIRCUMSTANCES. IF APPLICATION FOR SALE IS ACCEPTED, I WILL PROVIDE A COPY OF THE RECORDED DEED WITHIN THIRTY (30) DAYS OF CLOSING.

I UNDERSTAND THAT UNLESS ALL ASSESSMENT PAYMENTS FOR THE UNIT POTENTIALLY TO BE SOLD OR LEASED ARE CURRENT, THIS APPLICATION WILL BE DISAPPROVED BY THE ASSOCIATION.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20 \_\_\_\_\_

SIGNATURE OF APPLICANT \_\_\_\_\_

SIGNATURE OF CO-APPLICANT/SPOUSE \_\_\_\_\_

THE INDIVIDUAL OWNER(S) OF SAID UNIT JOIN IN THIS APPLICATION TO REQUEST THE BOARD TO REVIEW SAME AND TO VERIFY THAT TO THE BEST OF THEIR KNOWLEDGE ALL INFORMATION AND ACKNOWLEDGEMENTS CONTAINED HERIN ARE ACCURATE.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20 \_\_\_\_\_

OWNER \_\_\_\_\_ CO-OWNER \_\_\_\_\_

SALE HAS BEEN APPROVED \_\_\_\_\_

SALE HAS BEEN DISAPPROVED \_\_\_\_\_

## ATTENTION HOMEOWNERS

Please complete this form and return it to the address below by mail or in person:

Charlotte Square Condominiums  
c/o Manager's Office  
2296 Aaron Street  
Port Charlotte, FL 33952

### **PROPERTY OWNER(S)/RESIDENT INFORMATION**

We would appreciate you providing the Association with the following information. You are assured that this information will be kept in confidence. The purpose of this request is to update the office records and to provide us with the current information needed for mailings such as maintenance coupon books and emergencies such as hurricanes, fires, etc.

HOUSE NAME \_\_\_\_\_ UNIT # \_\_\_\_\_ DATE \_\_\_\_\_

OWNER(S) NAME \_\_\_\_\_

LESSEES(S) NAME \_\_\_\_\_

PLEASE (X) ONE

CURRENTLY RESIDE FULL TIME

CURRENTLY RESIDE PART TIME

CURRENTLY LEASE UNIT \_\_\_\_\_ SEASONAL OR \_\_\_\_\_ ANNUAL

PLEASE EXPLAIN SITUATIONS THAT DO NOT APPLY TO ANY OF THE ABOVE  
ON A SEPARATE SHEET OF PAPER.

(IF YOU ARE AN OWNER, PLEASE BE AWARE OF LEASING RESTRICTIONS THAT  
MAY APPLY TO YOUR BUILDING.)

**PLEASE INFORM THE OFFICE WHEN YOU LEAVE FOR YOUR AWAY ADDRESS  
AND WHEN YOU RETURN SO THAT WE WILL KNOW WHERE TO SEND YOUR  
MAIL. THANK YOU.**

LOCAL TELEPHONE # If full or part time resident (941) \_\_\_\_\_ - \_\_\_\_\_

CELL PHONE # ( ) \_\_\_\_\_ - \_\_\_\_\_

LESSEE'S TELEPHONE # (941) \_\_\_\_\_ - \_\_\_\_\_ CELL # ( ) \_\_\_\_\_ - \_\_\_\_\_

If you do not live here full time and have another address, please fill in the information requested below:

NAME(S) \_\_\_\_\_

ADDRESS \_\_\_\_\_  
\_\_\_\_\_

AWAY TELEPHONE # ( ) \_\_\_\_\_ - \_\_\_\_\_

APPROXIMATE DATES AT THE ABOVE AWAY ADDRESS \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

IN CASE OF EMERGENCY NOTIFY:

NAME \_\_\_\_\_

RELATIONSHIP TO YOU \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/STATE/ZIP CODE \_\_\_\_\_

Please add any additional information below or on another sheet of paper and attach to this questionnaire. Thank you for your input.

HOUSING FOR OLDER PERSONS ACT  
AFFIDAVIT OF CERTIFICATION  
REGENCY HOUSE OF PORT CHARLOTTE  
A CONDOMINIUM, INC

Due to recent Federal and State legislation, our community must be cautious in age verification procedures to ensure its qualifications as housing for older persons under the Housing for Older Persons Act. Therefore, please take a moment to fill out and return this affidavit. If the affidavit is not returned, and as a result we cannot determine whether we comply with the exemptions to the fair housing laws, which allows us to keep our status as housing for older persons we may be required to allow children in the community as permanent residents, in addition to completing the following, please attach a photocopy of a government issued ID for each occupant.

I \_\_\_\_\_ (insert name) am (18) eighteen years of age or older and a member of the household at Regency House 2300 Aaron Street unit # \_\_\_\_\_ Port Charlotte, FL located in Regency House, A condominium, Inc.

I certify that I have personal knowledge of the ages of the occupants of this household, and that at least one occupant of this household is (55) fifty-five years of age or older.

I certify that all the names and dates of birth of all occupants of this household are:

|            |                                     |
|------------|-------------------------------------|
| Name _____ | Date of birth _____ / _____ / _____ |
| Name _____ | Date of birth _____ / _____ / _____ |
| Name _____ | Date of birth _____ / _____ / _____ |
| Name _____ | Date of birth _____ / _____ / _____ |

OCCUPANT SIGNATURE

Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

STATE OF FLORIDA  
COUNTY OF CHARLOTTE

Sworn to and subscribed before me this \_\_\_\_\_ Day of \_\_\_\_\_ 20\_\_\_\_ by

Who is personally known to me ( ) yes ( ) no or has produced \_\_\_\_\_ as identification.

NOTARY STAMP

NOTARY SIGNATURE

NOTARY PRINTED NAME

PLEASE STATE THE NAME, AGE, AND RELATIONSHIP OF ALL PERSONS WHO WILL BE PERMANENTLY OCCUPYING THE UNIT.

NAME \_\_\_\_\_ AGE \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

PLEASE PROVIDE TWO (2) PERSONAL REFERENCES (LOCAL, IF AVAILABLE):

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

IF PURCHASING, I INTEND TO: (CHECK ONE)

\_\_\_\_\_ personally reside full-time

\_\_\_\_\_ personally reside part-time

\_\_\_\_\_ lease-see restrictions

PERSON TO NOTIFY IN AN EMERGENCY

\_\_\_\_\_ PHONE \_\_\_\_\_

MANUFACTURER, MODEL & YEAR OF AUTOMOBILE (S):

CAR NO 1. \_\_\_\_\_ LICENSE NUMBER \_\_\_\_\_

CAR NO 2. \_\_\_\_\_ LICENSE NUMBER \_\_\_\_\_

NAME OF REAL ESTATE AGENT HANDLING THIS TRANSACTION:

MAILING ADDRESS FOR NOTICE OF ACCEPTANCE OR REJECTION OF THIS APPLICATION:  
**(TITLE CO OR ATTORNEY HANDLING CLOSING)**

NAME OF TITLE COMPANY OR ATTORNEY \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

DATE OF CLOSING: \_\_\_\_\_

**INSTRUCTIONS:**

- 1 -All applicants are processed as separate investigations.
- 2 -Print legibly or type all information. Account and telephone numbers and complete addresses are required.
- 3 -If any question is not answered or left blank, this application may be returned, not processed or not approved.
- 4 -Missing information will cause delays in processing your application.
- 5 -Any misrepresentation, falsification or omission of information may result in your disqualification.
- 6- Only the applicants are authorized to sign all forms on page 2.

**APPLICATION FOR OCCUPANCY/APPROVAL****PRINT OR TYPE (Use Black Ink)**

Purchase \_\_\_\_\_ or Lease \_\_\_\_\_ (How long)

Apt. No. \_\_\_\_\_ Bldg No. \_\_\_\_\_ Special Address or Unit \_\_\_\_\_

Date \_\_\_\_\_ 20 \_\_\_\_\_ Desired date of occupancy \_\_\_\_\_

Name (Mr./Mrs. /Ms.) \_\_\_\_\_ Date of Birth \_\_\_\_\_ Soc. Sec No. \_\_\_\_\_

(mm/dd/yy) (Passport, Alien, Green Card, Social Insurance No.)

Spouse (Mr./Mrs./Ms.) \_\_\_\_\_ Date of Birth \_\_\_\_\_ Soc. Sec No. \_\_\_\_\_

(mm/dd/yy) (Passport, Alien, Green Card, Social Insurance No.)

[ ] Sngl. [ ] Married [ ] Widower(er) [ ] Sep. \_\_\_\_\_ [ ] Div. \_\_\_\_\_ Maiden Name \_\_\_\_\_

Number of people who will occupy. Adults (over age 18) \_\_\_\_\_ Children (over 18) \_\_\_\_\_ Children (under 18) \_\_\_\_\_

(How long) (How long)

Names &amp; ages of children who will occupy: \_\_\_\_\_

Description of Pets (Breed, Size, Color, Weight, Etc.) \_\_\_\_\_

In case of emergency notify: \_\_\_\_\_ Name \_\_\_\_\_ Address \_\_\_\_\_ Telephone \_\_\_\_\_

**PRINT OR TYPE (Use Black Ink)****RESIDENCE HISTORY**A. Present Address \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_  
(Street Address, Apt No., City, State, Zip)

Name of Apt. /Condo \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_ Dates of Residency \_\_\_\_\_

Name of Landlord or Mortgage Co. \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_ Mtg. No. \_\_\_\_\_

B. Previous Address \_\_\_\_\_ Your Apt No. \_\_\_\_\_  
(Street Address, Apt No., City, State, Zip)

Name of Apt. /Condo \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_ Dates of Residency \_\_\_\_\_

Name of Landlord or Mortgage Co. \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_ Mtg. No. \_\_\_\_\_

C. Prior Address \_\_\_\_\_ Your Apt No. \_\_\_\_\_  
(Street Address, Apt No., City, State, Zip)

Name of Apt. /Condo \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_ Dates of Residency \_\_\_\_\_

Name of Landlord or Mortgage Co. \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_ Mtg. No. \_\_\_\_\_

**PRINT OR TYPE (Use Black Ink)****EMPLOYMENT & BANK REFERENCES**A. Employed By (Business Name) \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_  
(for retired from) \_\_\_\_\_ How long \_\_\_\_\_ Dept. or Position \_\_\_\_\_

Mo. Income \_\_\_\_\_

Address \_\_\_\_\_ Zip \_\_\_\_\_

B. Spouse's Employment (Business Name) \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_  
(for retired from) \_\_\_\_\_ How long \_\_\_\_\_ Dept. or Position \_\_\_\_\_

Mo. Income \_\_\_\_\_

Address \_\_\_\_\_ Zip \_\_\_\_\_

C. Bank Reference \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_  
How long \_\_\_\_\_ Ck. Acct. No. \_\_\_\_\_ Sav. Acct. No. \_\_\_\_\_

Address \_\_\_\_\_ Zip \_\_\_\_\_

D. Bank Reference \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_  
How long \_\_\_\_\_ Ck. Acct. No. \_\_\_\_\_ Sav. Acct. No. \_\_\_\_\_

Address \_\_\_\_\_ Zip \_\_\_\_\_

**PRINT OR TYPE (Use Black Ink)****CHARACTER REFERENCES**

|                            |             |                              |                 |             |             |
|----------------------------|-------------|------------------------------|-----------------|-------------|-------------|
| 1. Name                    | Email       | Phone (Residential & Office) |                 |             |             |
| 2. Name                    | Email       | Phone (Residential & Office) |                 |             |             |
| 3. Name                    | Email       | Phone (Residential & Office) |                 |             |             |
| Driver's Lic. No. #1 _____ |             | #2 _____                     | State _____     |             |             |
| Make _____                 | Model _____ | Year _____                   | Plate No. _____ | Color _____ | State _____ |
| Make _____                 | Model _____ | Year _____                   | Plate No. _____ | Color _____ | State _____ |

If this application is NOT legible or is not completely and accurately filled out, Applicant Information (and the Association) will not be liable or responsible for any inaccurate information in the investigation and related report (to the Association) caused by such omissions or illegibility. By signing, the applicant recognizes that the Association or their agent, Applicant Information may investigate the information supplied by the applicant and a full disclosure of pertinent facts may be made to the Association. The investigation may be made of the applicant's character, general reputation, personal characteristics, credit standing, criminal background and mode of living as applicable. I may request, in writing, within a reasonable time, a complete and accurate disclosure of the nature and scope of any investigation.

Signature \_\_\_\_\_ Signature \_\_\_\_\_  
Applicant \_\_\_\_\_ Applicant's Spouse \_\_\_\_\_

**APPLICANT(S):** Most banks, financial institutions, mortgage companies and employers require your signature and name printed. Make sure the Authorization Form is completed as indicated.

---

**AUTHORIZATION TO RELEASE BANKING, CREDIT, RESIDENCE, EMPLOYMENT, AND CRIMINAL BACKGROUND****I have named you as a reference on my application for residency.**

You are hereby authorized to release and give to the below mentioned party(s) or their Attorney or Representative, any and all information they request concerning my banking, credit, residence, employment, and background in reference with my /our application made for residency.

**DESIGNATED PARTY: APPLICANT INFORMATION**

**I hereby waive any privileges I may have with respect to the said information in reference to its release to the aforesaid party(s).**

**Photocopies of this Authorization may be made to facilitate multiple inquiries. In the event you do receive a photocopy of this Authorization, it should be treated as an original and the requested information should be released to facilitate my/our application for residency.**

---

(Applicant's Signature)

---

(Applicant's Name Printed)

---

(Spouse's Signature)

---

(Spouse's Name Printed)

---

DATE \_\_\_\_\_

# Regency House of Port Charlotte

## Condominium Purchase Information Form

- This application must be completed in detail by the proposed buyer.

Name(s) of Buyer: \_\_\_\_\_

Unit Address: \_\_\_\_\_

Buyer(s) Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Buyer(s) Phone: \_\_\_\_\_ Alt. Phone: \_\_\_\_\_ Buyer(s) Email: \_\_\_\_\_

Other persons occupying the unit: \_\_\_\_\_ Age \_\_\_\_\_ Relationship \_\_\_\_\_

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Type of Vehicle(s): \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Tag# \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

The Property is being purchased for:

Full Time Residence  Seasonal Residence  Investment/Rental

I/We have received and read thoroughly a complete set of Condominium Association Documents and Board Rules and Regulations and hereby agree on behalf of all persons who may occupy the unit to abide by all the restrictions contained within them.

Buyer: \_\_\_\_\_

Buyer: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Please Complete and Return to:** Palmer Property Management  
6210 Scott St. #214, Punta Gorda, FL 33950  
(P) 941-875-9273 (F) 941-875-9397 (E) ppm@myppm.net

CERTIFICATE OF APPROVAL  
REGENCY HOUSE OF PORT CHARLOTTE, A CONDOMINIUM, INC  
CHARLOTTE SQUARE CONDOMINIUMS, PORT CHARLOTTE, FLORIDA 33952

THIS IS TO CERTIFY THAT \_\_\_\_\_

\_\_\_\_\_ HAVE (HAS) BEEN  
APPROVED BY REGENCY HOUSE OF PORT CHARLOTTE, A CONDOMINIUM, INC AS PURCHASER(S) OF THE  
FOLLOWING DESCRIBED PROPERTY IN CHARLOTTE COUNTY, FL: CONDOMINIUM UNIT# \_\_\_\_ REGENCY HOUSE  
A CONDOMINIUM, INC. ACCORDING TO THE DECLARATION OF CONDOMINIUM RECORDED IN OFFICIAL RECORDS  
BOOK \_\_\_\_\_ PAGE \_\_\_\_\_ OF THE PUBLIC RECORDS OF CHARLOTTE COUNTY, FLORIDA.

SUCH APPROVAL IS GIVEN PURSUANT TO THE PROVISIONS OF ARTICLE XIII OF THE DECLARATION OF  
CONDOMINIUM.

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_

BY: \_\_\_\_\_, PRESIDENT

ATTEST: \_\_\_\_\_, SECRETARY

STATE OF FLORIDA, COUNTY OF CHARLOTTE

I HEREBY CERTIFY THAT ON THIS DAY BEFORE ME, AN OFFICER DULY QUALIFIED TO TAKE  
ACKNOWLEDGEMENTS, PERSONALLY APPEARED:

\_\_\_\_\_ AND \_\_\_\_\_

TO ME KNOWN TO BE THE PERSONS DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT  
AND ACKNOWLEDGED BEFORE ME THAT THEY EXECUTED THE SAME, WITNESS MY HAND AND OFFICIAL  
SEAL IN THE COUNTY AND STATE LAST AFORESAID THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.  
\_\_\_\_\_  
NOTARY PUBLIC

MY COMMISSION EXPIRES \_\_\_\_\_, 20\_\_\_\_\_

SEAL:

NOTE TO PURCHASER: THIS CERTIFICATE OF APPROVAL IS TO BE RECORDED IN THE PUBLIC RECORDS OF  
CHARLOTTE COUNTY, FLORIDA BY YOU AND AT YOUR EXPENSE. AFTER RECORING, YOU ARE TO  
DELIVER A CERTIFIED COPY TO THE MANAGER'S OFFICE AT CHARLOTTE SQUARE CONDOMINIUMS, 2296  
AARON STREET, PORT CHARLOTTE, FLORIDA 33952